

# **BOARD MEETING REPORT**

After our recent board meeting, the Board reports the following board meeting information to the school community.

The third board meeting of School Year 2009 -2010 was called to order at 9:00 a.m. on March 30<sup>th</sup>, 2010.

1. The Board minutes of December 8<sup>th</sup>, 2009 were approved by the Board.
2. The Head briefed the Board on the Personnel Recruiting Trip report. The Head expressed his gratitude to the Board for their support to include two Principals and the new Headmaster as a whole recruiting team. The Board of Directors commended the recruiting team's great work in meeting all the recruiting needs of the school once again. The Board approved the Head's personnel report.
3. The Head briefed the Board that XIS successfully held the ACAMIS Volleyball Tournament. It not only provided our students an opportunity to self-improve, but also offered students from other schools valuable experience as well. The Head thanked the whole community's support and assistance.
4. The Head debriefed the Board on the "sheltered" program for the Korean LG students. He also stated that this "sheltered" English program has been our first opportunity to test an instructional program for new students who know little or no English, thereby preparing them to enter into the mainstream classes. The program focuses on differentiation of instruction that has embodied our educational goal for teaching students based on their aptitude. The Board of Directors remarked that they hold the "sheltered" English program in high regard.
5. The Head debriefed the Board on the Tuition & Fees Increase for SY 2010-2011. He stated that the increased tuition & fees will be used to raise faculty and staff's salary & benefits which will improve our teaching resource while ensuring the stability of the teaching pool which in return will benefit our students. He thanked the parents' understanding and support. He also thanked the Board's support, the accounting department's assistance in statistic work. The Board recognized the Head's effective performance in this action.
6. The Board of Directors gave suggestions for the SY 2010-2011 Calendar. The calendar will be submitted to the Board for approval in June.
7. The Head reported to the Board on our 2009 October ISA Test Result. The report showed that after the comparison with ALL other International Schools, our

students' English level IS below average which is impacted by XIS having a large ESOL student population. The Head then emphasized his intention in hiring two additional Literacy Specialists to enhance our students' English. He also stated that the school would train the teachers to systemically follow up students ISA test results by comparing his/her first ISA test and the following ones in the academic progress report. The Board highly valued the teachers' professionalism and their work and hoped the school would continue to strive on to its next academic level.

8. The Head proposed to the Board the Language Policy Revision and the Child Safety Protection Policy. Regarding both policies, the Board of Directors understood and supported the school's efforts in emphasizing students to first master their Mother Tongue before starting their second language. Meanwhile, the Board of Directors asked the Head to submit the Child Safety Protection Policy to the school lawyer for a review in order to make sure that XIS policy follows P.R.C laws.
9. The Board of Directors gave their commendation to school for developing an Asset Management Software. They encouraged the school to continue to promote innovation which will raise faculty & staff's passion for their career.
10. The Board of Directors approved the Board's Summary Report of 2009 and the Board's Goal for the June, 2010 to March, 2011 report. The Head highly commended the XIS Board's work. Mr. Brooks, the Parent Board Member, suggested that the school post the Annual Board Summary Report and other ads on our website in an attempt to make the Board's efforts and low-key working style public and to be shared with the whole school community who will then know about the Board's silent support in our pursuit of academic excellence.
11. The Board of Directors approved the Head's report on the Parent Board Member Election. The Board agreed to start election work following the previous policy. The Board of Directors gave their sincere thanks to Mr. Thomas Brooks for his continued support to XIS.

The next Board Meeting is tentatively scheduled for Tuesday, June 8, 2010 at 9:00 a.m.. The tentative agenda items are as follows:

1. Minutes approval for previous Board meeting
2. Head's Report
  - 1) New parent board member election results;
  - 2) Returning student enrollment survey;
  - 3) Personnel staffing update (if necessary);
  - 4) SY 2010-2011 Calendar update (Final);
  - 5) Projected budget for SY 2010-2011

3. Principals' report on major education/academic results in SY 2009-2010

4. Information on Board Re-election

At 11:30 am, Mr. Deng announced that the meeting was adjourned.

Respectfully submitted,

Office of Board of Directors of XIS